

# Programming Calendar

## RSW+ READ, SPELL, WRITE. MATH ADULT TUTORING PROGRAM

One to one (1:1) and small group adult tutoring. Build essential reading, writing, spelling and/or math skills from the basics up to grade 8 level.

A variety of day and evening, in-person classes are offered. Class schedules vary by community. Learners attend a 2-3 hour lesson once per week, for a 12-week session. Please contact us for details and schedule.

Continuous Intake: September – June.

**Offered in Milton, Georgetown, Oakville, Burlington.**

### Reading and Writing – OALCF Level 1

An introduction to reading and writing for work and everyday needs. Topics include: alphabet; phonics; reading fluency; reading comprehension; and basic writing and spelling skills. Hands-on practice completing everyday task such as notes, messages, emails, lists, and basic forms will be provided.

### Reading and Writing – OALCF Level 2

Gain confidence completing essential reading and writing tasks for employment, or further education and training goals. Topics include: reading comprehension; sentence and paragraph writing skills; grammar and punctuation basics; and completing documents.

### Basic Math – OALCF Level 1-2

Improve basic math skills for employment or further education and training. Topics include: addition, subtraction, multiplication, and division of whole numbers; fractions; decimals; and word problems. Learn how to apply these skills to everyday tasks including managing money, managing time, managing data, and using measures.

\*OALCF = Ontario Adult Literacy Curriculum Framework

## ACE SHERIDAN COLLEGE & GED® TEST PREPARATION PROGRAMS

English (Communications), Math, Biology, Chemistry for College entrance, GED®, or Apprenticeship.

Classes are in-person and are facilitated by a Sheridan College instructor.

Continuous Intake; September – June.

### Milton

Tuesday evenings: Math & Science

Wednesday evenings: English

### Georgetown

Wednesday evenings: Math & Science

Thursday evenings: English

### English for College/GED® Test Preparation

Earn grade 12 equivalent college level English. and/or prepare to write the \*GED® test.

### Math for College/GED® Test Preparation

Earn grade 12 equivalent college level math. and/or prepare to write the \*GED® test.

### Biology for College

Earn grade 11 equivalent college level biology.

### Chemistry for College

Earn grade 12 equivalent college level chemistry.

Upon successful completion of each Sheridan ACE course, learners will receive an official Letter of Standing from the Sheridan College Registrar's office indicating their final mark.

\***General Education Development (GED®)** is a testing program for high school equivalency certificate.

## CSW COMPUTER SKILLS FOR WORK PROGRAM

Our 2-level Computer Skills for Work Program offers small group (4-6 learners), instructor-led classes. Learners attend in-person, once per week for an 8-week session.

Sessions are offered in the Fall/Winter/Spring.

### Milton

Thursday mornings; Wednesday evenings

### Georgetown

Tuesday mornings; Tuesday evenings

### Oakville

Thursday mornings; Tuesday evenings

### Burlington

Tuesday mornings

### Computer Skills for Work 1

Introduction to Windows, Microsoft Word, file management, Internet, email basics, and business communication for the workplace.

### Computer Skills for Work 2

Introduction to Microsoft Excel and PowerPoint, review of Microsoft Word and file management, and business communication and numeracy for the workplace.

### LNH Adult Learning Centre is a Northstar Digital Literacy Assessment™ Testing Location

Once you have completed your training, you may obtain a Northstar Digital Literacy Certificate by successfully completing a proctored assessment.



## HSW ESSENTIAL SKILLS FOR HEALTHCARE SUPPORT WORKER EMPLOYMENT PROGRAM

Build job-ready essential skills for healthcare support worker employment in the community home care and long-term care sector or prepare for next steps education, training, or apprenticeship in healthcare support occupations.

Learners attend in-person, small group classes, 2 mornings per week for a 5-week session.

Sessions are offered in the Fall/Winter/Spring.

### Milton

Tuesdays & Wednesday mornings, 9am – 1pm.

### Oakville

Subject to demand.

**Build** essential communication, digital, and numeracy skills for employment, or further education and training.

**Gain** valuable healthcare industry knowledge and explore a variety of jobs in the community home care and long-term care sector.

**Hear** from an employment specialist and several local industry sector employers to plan next steps.

**Earn** FREE industry recognized certificates and build an employment portfolio.

**Qualify** to attend courses outside of classroom time to earn your choice of two (2) additional FREE certifications:

- Emergency First Aid/CPR;
- Safe Food Handler;
- Occupational Health & Safety; WHMIS: Slips, Trips, & Falls; AODA.

A future opportunity to attend a Safe Lifts and Transfers Workshop will also be available.

<https://alnh.ca/hsw/>

*Program is in partnership with the Centre for Skills-Employment Services and Links2Care. The program pilot was funded in part by Halton Region through the Community Investment Fund.*

## ELIGIBILITY & SUITABILITY

### Eligibility:

To participate in this Employment Ontario Program, participants are required to:

- be a resident of Ontario;
- have a valid Social Insurance Number;
- complete an intake assessment.

### Suitable for:

Individuals age 19+ who want to upgrade their essential reading, writing and/or math skills for employment, further education and training, or increased independence. Tuition is free.

*English Language Learners must demonstrate a minimum Canadian Language Benchmark (CLB) Level 6 in speaking & listening. ACE and GED® programs also require CLB Level 6 in both reading and writing.*

### LNH Adult Learning Centre offers the following part-time programs:

- RSW+ Adult Tutoring Program
- CSW Computer Skills for Work
- ACE Sheridan College and GED® Test Preparation Programs
- HSW Essential Skills for Healthcare Support Worker Employment Program

Contact us for more information,  
and to schedule an assessment.

**ALNH.CA 905-873-2200**



**United Way**  
Halton & Hamilton

*Literacy North Halton is a non-profit, registered charity #107782609-RR0001, funded in part by the Ministry of Labour, Immigration, Training and Skills Development and the United Way.*



**Adult Learning Centre**  
Serving the Communities of Halton



**Part-time Day and Evening Programs**

**Serving the Communities of Halton**

**72 Mill Street, Georgetown**

**550 Ontario Street South, Milton**

**465 Morden Road, Oakville**

**3350 South Service Road, Burlington**



**ALNH.CA**

**Phone: 905-873-2200**

**info@alnh.ca**